

حطاب تعريف

Employment Certificate

٥٠٨/٥٥/١٤٤٢ :	الموافق	٢٢-Dec-٢٠٢٠ :	Date
اسم الموظف :	محسن مسعد سعيد	السيد Mosaad :	Name
الرقم الوظيفي :	القحطاني	Alqahtani	
الجنسية :	٥٧٠٧٤	٥٧٠٧٤ :	Badge No
الهوية الوطنية/رقم الإقامة :	السعودية	Saudi :	Nationality
الوظيفة :	١٠٣٥٣٦٥٦٢٤	١٠٣٥٣٦٥٦٢٤ :	National ID/Iqama No
تاريخ التعيين :	Security Guard II	Security Guard II :	Position
الراتب الأساسي :	٢٣-Feb-٢٠٠٨	٢٣-Feb-٢٠٠٨ :	Hire Date
بدل السكن :	٥,٠٧٩,٠٠٠ رس	SAR ٥,٠٧٩,٠٠٠ :	Basic Salary
بدل النقل :	١,٦٦٦,٦٧ رس	SAR ١,٦٦٦,٦٧ :	Housing Allowance
بدل المشقة :	٥٠٧,٩٠ رس	SAR ٥٠٧,٩٠ :	Transportation Allowance
بدل النوبة :	٤١٥,٠٠ رس	SAR ٤١٥,٠٠ :	Remote Area Allowance
بدل الأمان :	٥٠٧,٩٠ رس	SAR ٥٠٧,٩٠ :	Shift Allowance
إجمالي الراتب :	٧٦١,٨٥ رس	SAR ٧٦١,٨٥ :	Security Allowance
	٨,٩٣٨,٣٢ رس	SAR ٨,٩٣٨,٣٢ :	Total Salary

تشهد إدارة شركة معادن للذهب بأن المذكور أعلاه يعمل لديها ولا يزال على رأس العمل حتى تاريخه ، وقد أعطى له/لها هذا التعريف بناء على طلبه دون أدنى مسئولية على الشركة.

Please be informed that the above mentioned is (employed by Ma'aden Gold and Base Metals (MGBM and still working until today, and this letter is given to .him/her as requested without any liability on the company



*(Handwritten Signature)*

محمد علي منصور الكريديس  
 Mohammed Ali Mansour Al Kridis  
 Manager, Business Partner (Central  
 (West &

Employee Details			
Employee Name	Mohsin Mosaad Alqahtani	Nationality	Saudi
Employee Number	57074	Cost Center	6600
Civil Identity Number	1035365624	BU Name	Ma'aden Gold and Base Metals (MGBM)
Location	Al Amar	Department Name	Al Amar - Industrial Security & Safety
Occupation	Security Guard II	GOSI Reference salary	6,745.67
Grade	SA.06		
Employee Address	حي الفرعة فرعة ام, Al Amar, الشهرم, القويعة		

Payroll Processing Information		
Period Name	Period Start Date	Period End Date
Monthly Calendar	1-Nov-2020	30-Nov-2020

Summary of Payment		
Total Earnings(SAR)	Total Deductions(SAR)	Total Pay(SAR)
8,938.32	2,341.24	6,597.08

Earnings		Deductions	
Reporting Name	Amount(SAR)	Reporting Name	Amount(SAR)
Basic Salary	5,079.00	Annual Housing Advance	1,666.67
Housing Allowance	1,666.67	Deduction	
Remote Area Allowance	415.00	Employee GOSI Annuities	607.11
Security Allowance	761.85	Employee GOSI Saned	67.46
Shift Premium	507.90	Total	2,341.24
Transport Allowance	507.90		
Total	8,938.32		

Additional Element Information		Balances	
Reporting Name	Amount	Reporting Name	Amount(SAR)
Monthly Vacation Accrual Amt	-394.92	Indemnity Accrual	74,572.66
Monthly Indemnity Accrual Amt	596.18	Vacation Accrual Information	2,143.94

Accruals	
Leave Type	Current Balance
Vacation Element Accrual Days	6.334

Payment Information				
Method	Bank Name	Branch Name	Account Number	Amount(SAR)
Bank Transfer	NATIONAL COMMERCIAL BANK	Riyadh	27453355000206	6,597.08

**Employee Details**

Employee Name	Mohsin Mosaad Alqahtani	Nationality	Saudi
Employee Number	57074	Cost Center	6600
Civil Identity Number	1035365624	BU Name	Ma'aden Gold and Base Metals (MGBM)
Location	Al Amar	Department Name	Al Amar - Industrial Security & Safety
Occupation	Security Guard II	GOSI Reference salary	6,745.67
Grade	SA.06		
Employee Address	حي الفرعة فرعة أم, Al Amar, الشبرم, القويمة		

**Payroll Processing Information**

Period Name	Period Start Date	Period End Date
Monthly Calendar	1-Oct-2020	31-Oct-2020

**Summary of Payment**

Total Earnings(SAR)	Total Deductions(SAR)	Total Pay(SAR)
9,689.73	2,341.24	7,348.49

**Earnings**

**Deductions**

Reporting Name	Amount(SAR)	Reporting Name	Amount(SAR)
Basic Salary	5,079.00	Annual Housing Advance Deduction	1,666.67
Housing Allowance	1,666.67	Employee GOSI Annuities	607.11
Overtime Regular	751.41	Employee GOSI Saned	67.46
Remote Area Allowance	415.00	<b>Total</b>	<b>2,341.24</b>
Security Allowance	761.85		
Shift Premium	507.90		
Transport Allowance	507.90		
<b>Total</b>	<b>9,689.73</b>		

**Additional Element Information**

**Balances**

Reporting Name	Amount	Reporting Name	Amount(SAR)
Monthly Vacation Accrual Amt	620.58	Indemnity Accrual	73,976.48
Monthly Indemnity Accrual Amt	616.06	Vacation Accrual Information	2,538.86

**Accruals**

Leave Type	Current Balance
Vacation Element Accrual Days	7.5

**Payment Information**

Method	Bank Name	Branch Name	Account Number	Amount(SAR)
Bank Transfer	NATIONAL COMMERCIAL BANK	Riyadh	27453355000206	7,348.49

Employee Details			
Employee Name	Mohsin Mosaad Alqahtani	Nationality	Saudi
Employee Number	57074	Cost Center	6600
Civil Identity Number	1035365624	BU Name	Ma'aden Gold and Base Metals (MGBM)
Location	Al Amar	Department Name	Al Amar - Industrial Security & Safety
Occupation	Security Guard II	GOSI Reference salary	6,745.67
Grade	SA.06		
Employee Address	Al Amar, حي الفرعة فرعة ام, الشبرم, القومية		

Payroll Processing Information		
Period Name	Period Start Date	Period End Date
Monthly Calendar	1-Sep-2020	30-Sep-2020

Summary of Payment		
Total Earnings(SAR)	Total Deductions(SAR)	Total Pay(SAR)
8,938.32	2,341.24	6,597.08

Earnings		Deductions	
Reporting Name	Amount(SAR)	Reporting Name	Amount(SAR)
Basic Salary	5,079.00	Annual Housing Advance	1,666.67
House Rent Allowance	1,666.67	Deduction	
Remote Area Allowance	415.00	Employee GOSI Annuities	607.11
Security Allowance	761.85	Employee GOSI Saned	67.46
Shift Premium	507.90	<b>Total</b>	<b>2,341.24</b>
Transport Allowance	507.90		
<b>Total</b>	<b>8,938.32</b>		

Additional Element Information		Balances	
Reporting Name	Amount	Reporting Name	Amount(SAR)
Monthly Vacation Accrual Amt	620.58	Indemnity Accrual	73,360.42
Monthly Indemnity Accrual Amt	596.18	Vacation Accrual Information	1,918.28

Accruals	
Leave Type	Current Balance
Vacation Element Accrual Days	5.667

Payment Information				
Method	Bank Name	Branch Name	Account Number	Amount(SAR)
Bank Transfer	NATIONAL COMMERCIAL BANK	Riyadh	27453355000206	6,597.08