

May 21, 2020

Case No.: [5359194] / EMPLOYEE NO. 164663/ SSO: 212655085/ HH

PRIVATE AND CONFIDENTIAL

The Manager
The Saudi Investment Bank

SALARY TRANSFER LETTER

This is to certify that **Mohammed Alharbi**, employee number **164663**, is employed by **Baker Hughes Saudi Arabia Company** in the capacity of **Field Operator V – PP** based in our **Saudi Arabia** office, since **May 26, 2007**.

Mohammed Alharbi's gross fixed monthly salary breakdown is as follows:

Monthly Base Pay	:	SAR 10,041.00
Monthly Housing Allowance	:	SAR 2,510.25
Monthly Transportation Allowance	:	SAR 1,004.10

We confirm that **Mohammed Alharbi's** monthly salary will be transferred to bank account no. **SA706500000344079791002** maintained with **The Saudi Investment Bank** ; we will not transfer money to any other account until we receive a clearance letter from you.

In the case of resignation or if employment is terminated by the company, we will inform you accordingly and pay all amounts due, inclusive of end of service benefits (as per labour law and company policy), if any, to the aforementioned bank account.

The aforementioned employee fully understands that the company does not in any way hold itself responsible for any debts incurred and that the granting of any facility / opening an account is at the sole discretion of your bank.

This letter has been issued to the aforementioned employee upon his own request with no liability whatsoever from the company.

Should you require any additional details or information please do not hesitate to contact us at telephone number **+971 4 811 4005**.

Sincerely yours,



Human Resources Department

T 892 9300 | F 8929333
فاكس 8929333 | تلفون: 8929300



PO BOX 396, AL-KHOBAR 31952 SAUDI ARABIA
ص.ب 396 , الخبر 31952 المملكة العربية السعودية

EMPLOYEE UNDERTAKING

I, **Mohammed Alharbi**, hereby agree for **Baker Hughes Saudi Arabia Company** to the transfer of my full monthly salary & entitlements to my current account no. **SA706500000344079791002** with **The Saudi Investment Bank** to settle the finance monthly instalments and related interest. This transfer is irrevocable and will only be suspended upon my end of employment with the company, either by resignation / contract termination / Death. I am not entitled to cancel the transfer or receive all my entitlements, until settlement of finance and receipt of written confirmation from the bank stating that all due amounts are settled.

Employee Name: _____ Date ____/____/____

Signature: _____